Working Formal Study Plan & Advancement to Candidacy (WFSP)

Submitted the 1st term of program – establishes academic plan with the University. *Accuracy will avoid cancellation.*

Name *(first & last)*		**Master's Program**
Cal Poly Empl ID *(9-digit)*		**Specialization**
Cell Phone		**Are you a Blended student?**
Cal Poly Email	@calpoly.edu	**Culminating Experience**

Please acknowledge the following policies with your initial:

I understand I must maintain **continuous enrollment** from the time of first enrollment until the completion of my degree requirements.	
I understand I must complete all degree requirements within **7 years** of first matriculation into the Master's program.	
I understand I must maintain an overall **GPA of 3.0** and **no courses with a D+ or lower** can be used towards my degree.	

Have you taken courses BEFORE being formally admitted into your Master's Program that you want to apply toward your degree?

List all courses taken BEFORE being formally admitted into your Master's Program, that you'd like to include in the Study Plan: Cal Poly courses taken while an undergraduate <u>not used</u> for undergraduate degrees; Cal Poly Extended Education ("S" Courses and Open University courses); Coursework from another institution; Credit by Exam.

DPR Students: Indicate the course brought in and the location on the DPR you are requesting this course to fulfill.

How to list DPR Location: Login to your DPR → Select your Master's Program (M.S., M.A., M.B.A, etc) → Use the exact language of the DPR to select where you are requesting the course to fulfill (please work with your Graduate Coordinator if you are unsure).

An example is provided for what a student would list (i.e. "M.A. Curriculum and Instruction Approved Electives").

M.A. CURRICULUM AND INSTRUCTION	Expand Lines	Expand All
› M.A. CURRICULUM AND INSTRUCTION REQUIRED COURSES		NOT SATISFIED
› M.A. CURRICULUM AND INSTRUCTION APPROVED ELECTIVES		NOT SATISFIED

Course Prefix & Number Only **(Ex: AGED 520)**	**Number of Units**	**School/Institution**	**DPR Location**	**Grade**

BLENDED Students Only – **List Cal Poly courses that will be double counted for Bachelor's & Master's degrees**
DO NOT list these courses elsewhere.

Course Prefix & Number Only	**Number of Units**	**Grade**	**Course** Prefix & Number Only	**Number of Units**	**Grade**

Course Planning

Students who have a DPR will only need to complete the FIRST section of this form (if they have courses to include that were taken BEFORE being formally admitted into the Master's Program). **The program selection and blended student questions at the top of the form identify whether or not you have a DPR.**

400/4000-level **planned courses while matriculated in the Master's Program – list in anticipated order**		
Anticipated Term	**Course** Prefix & Number Only	**Number of Units**

500/5000-level **planned courses while matriculated in the Master's Program – list in anticipated order**		
Anticipated Term	**Course** Prefix & Number Only	**Number of Units**

Student

Name   _____ Signature _____Date_____

Faculty Advisor

Name   _____ Signature _____Date_____

Graduate Coordinator

Name   _____ Signature _____Date_____

College Dean

Name   _____ Signature _____Date_____

Dean of Graduate Education

Name   _____ Signature _____Date_____

Joe Joe - 012345678 Working Formal Study Plan & Advancement to Candidacy (WFSP)

Interim Agreement Report   2026-01-23

Created:	2026-01-23
By:	grad@calpoly.edu Cal Poly Graduate Education (grad@calpoly.edu)
Status:	Out for Signature
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Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

History

🗎 Document created by grad@calpoly.edu Cal Poly Graduate Education (grad@calpoly.edu)
2026-01-23 - 8:57:24 PM GMT- IP address: 52.26.67.72

✉ Document emailed to Emily Hansen (echansen@calpoly.edu) for signature
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🗎 Email viewed by Emily Hansen (echansen@calpoly.edu)
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