

# Graduate Education



## Petition for Special Consideration

Please refer to the Graduate Education Handbook and the Catalog-Academic Requirements *before* completing this form.  
**Accuracy will avoid cancellation.**

Name (*first & last*) \_\_\_\_\_ Master's Program \_\_\_\_\_

Cal Poly Empl ID (*9-digit*) \_\_\_\_\_ Specialization (*if applicable*) \_\_\_\_\_

Cal Poly Email \_\_\_\_\_@calpoly.edu Are you a Blended student? Yes No

Non-CP Email \_\_\_\_\_

Please consult the handbook or catalog for guidance on what to include in your request, or feel free to contact your Graduate Coordinator or the Graduate Education Office for assistance.

For which policy are you seeking an exemption: \_\_\_\_\_ Choose an item.

What is your specific request? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Attachment (Required):** Please note that this form must be accompanied by an attachment providing a clear and compelling explanation for your exception request. Collaborate with your Faculty Advisor or Graduate Coordinator when developing your explanation. When possible, consult the handbook or catalog for guidance on what to include in your request. If your request refers to specific term(s) or courses, list all applicable terms and course numbers. \_\_\_\_\_

### Student

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### REVIEW BY EVALUATIONS OFFICE:

This request meets with university catalog requirements.  Yes  No

This request meets with the State Administrative Code requirements.  Yes  No

### Evaluator's Signature

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



Updated: 8/2025

SAMPLE